

SHORT TERM NOTICE INVITING TENDER (E- PROCUREMENT MODE)

E-NIT No: 01-GMC-UDH OF 2023

Dated: 16.05.2023

Short Term Notice Inviting Tender (NIT)-(E-Procurement Mode) for Supply of Medical books & Journals to the Central Library of Government Medical College, Udhampur.

On behalf of Lieutenant Governor, Union Territory of J&K, e- tenders (through www.jktenders.gov.in), under two cover system, are invited from eligible and qualified bidders for supply of Medical Books & Journals to Central Library, Government Medical College, Udhampur as per the information published in this tender document and as per the following schedule.

SECTION- 1

BRIEF DETAILS AND CRITICAL DETAILS OF TENDER

a) **The brief details of the tender are as under**

S. No.	Description	NIT Details
1.	Name of the Institution	Government Medical College, Udhampur
2.	Tender No.	01-GMC-UDH of 2023 dated 16.05.2023
3.	Tender Subject	Tender regarding procurement of Medical Books & Journals for Central Library, GMC, Udhampur .
4.	Tender Type	Open E-Tender System
5.	Earnest Money Deposit	₹ 160000 /- (Rupees One lac sixty thousand/- only)
6.	EMD/ Bid security payable to	In the form of CDR/FDR pledged to "CAO, Government Medical College, Udhampur"
7.	Tender fee (non-refundable)	₹ 2000 /-(Rupees two thousand only). In the shape of Demand Draft only, in favour of "CAO, Government Medical College, Udhampur" payable at Udhampur or in form of RTGS/NEFT in the account of "CAO, Government Medical College, Udhampur" Account No: 1241010200000387 Bank Name : J&K Bank Housing Colony Udhampur, J&K

		IFSC Code: JAKA0ESHKTI
8.	Availability of Tender Document	Government Medical College, Udhampur website www.gmcudhampur.in and JKUT e-tendering portal http://jktenders.gov.in .
9.	Tender Inviting authority	Principal, Government Medical College, Udhampur Email id: principal.gmcudh@jk.gov.in
10.	Contact Details	Phone: 01992358062

b) The critical dates of the tender are as under

S. No.	Particulars	Date & Time
1.	Publish date and time	16.05.2023 04:00 PM
2.	Online Bid Submission Start Date & Time	17.05.2023 09:00 AM
3.	Online Bid Submission End Date	29.05.2023 02:00 PM
4.	Clarifications Start Date	17.05.2023
5.	Clarifications End date	25.5.2023
6.	Pre-Bid meeting	22.05.2023 12:00 PM in the office of "Principal, Government Medical College, Udhampur"
7.	Technical Bid Opening Date & Time	30.05.2023 12:00 PM
8.	Financial Bid Opening Date & Time	To be conveyed later on jktenders website
Note: Any query to clear, can be done through Official e-mail mentioned above.		

Note: The bidders are requested to read the tender document carefully and ensure compliance as per the information published in the tender document. Non-compliance of instructions/ information in this document may disqualify the bidders from the tender exercise. The financial bids (Price Bid) of only those tenderers shall be opened who will qualify in technical specification compliance on the basis of Technical Evaluation report.

INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

1. Bidders are advised to download bid submission manual from the "Downloads" option as well as from "Bidders Manual Kit "on website www.jktenders.gov.in to acquaint bid submission process.
2. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act 2000, as amended from time to time. Bidders can get digital certificate from any approved vendor.
3. The bidders have to submit their bids online in electronic format with

digitalSignature.

No financial bid will be accepted in physical form .

4. Bids will be opened online as per time schedule mentioned in the table of critical dates. If the mentioned date is declared as a holiday, the bids shall be opened on the next working day at the same time.
5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in e-NIT.
Note:-Scan all the documents on 100dpi with black and white option.
6. Scanned copy of the cost of tender document in the shape of Demand Draft/Bank receipt and EMD in the shape of CDR/FDR is to be uploaded online.
7. The authorities of Government Medical College, Udhampur will not be responsible for delay in online submission of documents due to any reasons.
8. Conditional bidding shall not be entertained.
9. Bidders may contact office of the Principal, Government Medical College, Udhampur for any guidance or query.
Bidders are advised not to make any changes in BOQ (Bill of Quantities) contents. The BOQ downloaded should be used for filling the prices of the books inclusive of all taxes and it should be saved with the same name as it contains.
10. The prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to be valid upto the completion of the contract inclusive of all taxes, freight, octroi etc. Any increase in taxes shall be borne by contractor and deemed to be included in the quoted price and any decrease in taxes shall be on part of department. Books will be supplied on FOR basis at Government Medical College, Udhampur.
11. Any corrigendum or subsequent information shall be updated on the e- tender portal/ Government Medical College, Udhampur website only. Bidders should keep track of the same.
12. Hard copy of tender fees in case of DD to be submitted by or before last date of bid submission time.

Sd/-

**Principal
Government Medical College
Udhampur**

**No: -GMC/UDH/2023-24/160-66
16.05.2023**

Date: -

Copy to the: -

1. Principal Secretary to Government, Health and Medical Education Department, Civil Secretariat, Jammu, J&K for information please.
2. Deputy Commissioner, Udhampur for information please.
3. Joint Director, Information Department, Jammu with the request to publish the Tender Notice in at least two leading Newspapers of Jammu & Kashmir. The cuttings may be sent to this office for confirmation.
4. FA/CAO , Government Medical College, Udhampur for information.
5. District Information Officer, Udhampur for information.
6. Incharge website, Govt. Medical College, Udhampur for information and necessary action.
7. Office notice board.