

(SHORT TERM NOTICE INVITING TENDER (E-PROCUREMENT MODE))

Reference No: 04-GMC-UDH of 2023

Dated: 16th of Aug, 2023

Short term Notice Inviting Tender (NIT)-(E-Procurement Mode) for Hostel Mess at Government Medical College, Udhampur

Government Medical College, Udhampur invites E-Tenders / online bids (Short term) for providing Hostel Mess services at Government Medical College, Udhampur. Interested Caterers/Contractors with experience and meeting the eligibility criteria as per tender document may submit their tenders for providing Hostel Mess services at Government Medical College, Udhampur complete in all respect initially for two years and renewable for further periods based on performance as per the terms & conditions mentioned below:

Description	No. of students	Remarks
To prepare and serve Breakfast (Unlimited) with Coffee / Tea, Lunch (Unlimited), Dinner (Unlimited), Tea and Snacks Evening (Limited), Non-Veg and Egg once a week to the Students of the U.G . Hostel as per the detailed (Note PG also covered if started within the contract period) Menu enclosed .	U.G Hostel : Located at Nehru Memorial academy near hospital road udh (for Girls) (40-50 girls students) & Kalra BED College at Rathian Udhampur (for Boys) (40-50 boys students)	Caterer should bring his own equipments & vessels for cooking & serving including Gas Stove and Gas Cylinders specified for commercial use.

SECTION- 1

BRIEF DETAILS AND CRITICAL DETAILS OF TENDER

a) The brief details of the tender are as under

S. No.	Description	NIT Details
1.	Name of the Institution	Government Medical College, Udhampur
2.	Tender No.	04 -GMC-UDH of 2023
3.	Tender Subject	Tender for Hostel Mess Services.
4.	Tender Type	Open E-Tender System
5.	Earnest Money Deposit	300,000/- (Rupees three Lakhs only)
6.	EMD/ Bid security payable to	In the form of CDR/FDR in favour of “ Chief Accounts Officer , Government Medical College ” payable at Udhampur
7.	Security Deposit	In the form of CDR/ FDR in favour of “ Chief Accounts Officer, Government Medical College ” payable at Udhampur
8.	Tender fee (non – refundable)	Rs. 2,000/- (Rupees Two thousand only). In the form of Demand Draft only, favour of “ Chief Accounts Officer ,Government Medical College ” payable at Udhampur
9.	Availability of tender document	Government Medical College, Udhampur website www.gmcUdhampur.in and JKUT e-tendering portal http://iktenders.gov.in .
10.	Contract period	One year which may renewable for another Three years based on the performance of the bidder.
11.	Validity of bids	90 days from the last date of submission
12.	Tender Inviting authority	Principal, Government Medical College, Udhampur email id- : principalgmcudhampur@gmail.com ; caogmcudhampur@gmail.com
13.	Contact Details	Phone: 01992-358062

b) **The critical dates of the tender are as under**

S. No.	Particulars	Date & Time
1.	Publish date and time	16 th of aug, 2023@ 5:00 P.M
2.	Document Download Start Date & Time	16 th of Aug, 2023@ 5:00 P.M
3.	Online Bid Submission Start Date & Time	16 th of Aug, 2023 @ 6: 00 P.M
4.	Pre Bid meeting	18 th of Aug, 2023 @ 11: 30 A.M
5.	Document Download End Date & Time	24 th of Aug, 2023 @ 4:30 P.M
6.	Online Bid Submission End Date	24 th of Aug, 2023@ 4:30 P.M
7.	<u>Bid Opening Date & Time</u>	
	(i) Technical bid	25 th of Aug, 2023 @ 11: 30 A.M
	(ii) Financial bid	To be intimated after technical Evaluation

Note: The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The financial bids (Price Bid) of only those tenderers shall be opened who will qualify in technical specification compliance on the basis of Technical Evaluation report.

INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

1. Bidders are advised to download bid submission manual from the “Downloads” option as well as from “Bidders Manual Kit” on website www.jktenders.gov.in to acquaint bid submission process.
2. To participate in bidding process, bidders have to get ‘Digital Signature Certificate (DSC)’ as per Information Technology Act-2000, as amended from time to time. Bidders can get digital certificate from any approved vendor.
3. The bidders have to submit their bids online in electronic format with digital Signature. **No financial bid will be accepted in physical form only.**
4. Bids will be opened online as per time schedule mentioned in the table of critical dates. If the mentioned date is declared as a holiday, the bids shall be opened on the next working day at the same time.
5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in e-NIT.
Note: - Scan all the documents on 100 dpi with black and white option.
6. Scanned copy of the cost of tender document in the shape of Demand Draft and EMD in the shape of CDR is to be uploaded online.
7. Bidders are advised to use “My Documents” area in their users on e-tendering portal to store

important documents.

8. Government Medical College, Udhampur will not be responsible for delay in online submission due to any reasons.
9. Conditional bidding shall not be entertained.
10. Bidders may contact office of the Principal, Government Medical College, Udhampur for any guidance or query.
11. Bidders are advised not to make any changes in BOQ (Bill of Quantities) contents. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate inclusive of all taxes and it should be saved with the same name as it contains.
12. The unit rates and prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to be valid upto the completion of the contract.
13. The bidder must have 3-5 years of experience in the field of providing Mess Facility to the Govt institutions preferably within the state of J&K.
14. Any corrigendum or subsequent information shall be updated on the e-tender portal / Government Medical College, Udhampur website only. Bidders should keep track of the same.

Sd/-
Principal
Government Medical College
Udhampur

No: - GMC/UDH/2023-24/1100-03A

Dated: - 16th of Aug, 2023

Copy to the: -

- 1) Administrative Secretary, Health and Medical Education Department, Civil Secretariat, Jammu, J&K for information .
- 2) Deputy Commissioner, Udhampur for information please.
- 3) FA/CAO GMC Udhampur for information .
- 4) Joint Director Information, Jammu with the request to publish the Tender notice in at least two leading Newspapers of Jammu & Kashmir. The cuttings may be sent to this office for confirmation.
- 5) District Information Officer, Udhampur, with the request to publish the Tender notice in at least two leading Newspapers of Jammu & Kashmir. The cuttings may be sent to this office for confirmation.
- 6) In charge website, Govt. Medical College, Udhampur (www.Udhampurgmc.in) for information and necessary action.